

Poultney Board of Selectmen  
Meeting  
**Monday, January 13, 2020 – 6:30 pm**  
Poultney Town Hall  
Agenda

- 1) Adoption of the Agenda
- 2) Approval of Minutes: 12/30/19 and 01/06/20
- 3) Public Comments and Concerns
- 4) Road Report
- 5) Town Manager's Report
  - Poultney Comes Together - January 15, 2019
  - 2019 Vermont Roads and Bridge Standards
  - Rutland County Sheriff Department
- 6) Transact Any Other Lawful Business
  - Budget Discussions
  - D&H Rail Trial bridge
- 7) Executive Session
- 8) Health Officer's Report
- 9) Rutland Regional Planning Commission
- 10) Board Orders
- 11) Adjourn

## Meeting Minutes

### Poultney Board of Selectmen

Monday, January 13, 2020 – 6:30 PM

### Poultney Town Hall

Jeff King called the meeting to order. Selectmen present included: Jeff King, Terry Williams, George Miller, Carol Bunce, and Kim Rupe. Others present included Paul A. Donaldson, Town Manager, Ron Kelley, Highway Foreman, and Lieutenant Jim Bennick of the Rutland County Sheriff Department.

**Adoption of the Agenda:** Carol Bunce made a motion to adopt the agenda. Terry Williams seconded the motion. Motion carried.

**Approval of Minutes:** Carol Bunce made a motion to approve the minutes of 12/30/19 and 01/06/20. Kim Rupe seconded the motion. Motion carried.

### **Public Comments and Concerns:**

None.

### **Road Report:**

Ron Kelley reported that:

- The crew has been plowing and salting/sanding as needed, and making repairs as needed.
- East Road had some very bad ruts, and Ron Kelley has graded the road in the hopes that the road will settle back down before it freezes.
- They will grade portions of Hampshire Hollow Road, and Dayton Road next.
- We applied for a Grants-In-Aid for the York Street Extension culvert replacement.
- Ron would like to try some more Tenzar grid for road repairs, we used it on Finel Hollow and it worked very well
- We continue to meet with FEMA on our road damages.
- The crew purchased bullet-proof plexi glass for the excavator to cover the window so that we can start to use the brush cutter head.
- The crew broke up frozen chunks of sand in the sand shed.

### **Town Managers Report:**

Paul Donaldson reported the following:

- Poultney Comes Together meeting at 6:00 P.M. on January 15, 2020 at PHS.

- The board needs to adopt the 2019 Vermont Roads and Bridge Standards. Discussion followed. Terry Williams made a motion to adopt the standards. George Miller seconded the motion. Motion carried with all in favor.
- Discussion with Lieutenant Bennick re: rate increase. He stated that the department has 10 contract towns it provides services to. Profit margins are very low. Terry Williams asked how often the incident reports are posted online. Lieutenant Bennick stated that they need to be reviewed by a Sargent before posting and this sometimes creates a backlog. Discussion of if the town cuts the hours per week, will the hourly rate be the same. Discussion on whether the RCSD would use an office if we set one up for the Constable. Discussion of fingerprint machines and the costs to maintain and service the same. Lieutenant Bennick will report back once he poses some of these questions to the Sheriff.
- He continues to have discussions with folks at State of Vermont re: the D&H Rail Trail Trestle bridge.
- We are trying to schedule interviews for the Economic Developer Position.

**Transact any Other Lawful Business:**

Budget discussions continued. Terry Williams made a motion to set the proposed General Government at \$1,294,279 and the Highway Budget at \$786,854. George Miller seconded the motion. Motion carried with all in favor.

**Health Officer:** None.

**Rutland Regional Planning Commission:** None.

**Executive Session:** George Miller made a motion to enter into Executive Session at 7:28 P.M. to discuss Personnel Matters. Kim Rupe seconded the motion. Motion carried with all in favor. Terry Williams made a motion to leave Executive Session at 7:42 P.M. Carol Bunce seconded the motion. Motion carried with all in favor. No action taken.

**Board Orders:**

Terry Williams made a motion to pay board orders. Kim Rupe seconded the motion.

Motion carried.

**Adjournment:**

Kim Rupe made a motion to adjourn the meeting. Terry Williams seconded the Motion.

Motion carried.